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PO Box 318  
Fergus Falls, MN 56538-0318  
218 739-2239 • 800 735-2239  
Fax: 218 739-5381  
[www.wcif.org](http://www.wcif.org)

December 7, 2018

Randi Anderson  
Pelican Rapids Public Schools  
PO Box 642  
Pelican Rapids, MN 56572-0642

RE: App# 12968 - Online Child Development Associate Scholarship

Dear Ms. Anderson:

Congratulations! WCI has approved your request for a grant of \$4,000.00 for the Online Child Development Associate Scholarship project. Our offer of this grant is subject to your agreement to:

1. Use the grant funds only as specified in the approved grant proposal.
2. Maintain your records to show and account for the uses of grant funds.
3. Allow WCI access to records to verify grant expenditures and activities.
4. Provide written acknowledgment of receipt of payments of grant funds.
5. Repay any portion of the funds not used for the specified purposes.
6. Refrain from use of the funds for any purpose prohibited by law.
7. Cooperate with any efforts of WCI to publicize the grant award.
8. Comply with any reasonable requests for information about program activities.
9. Meet terms and conditions and provide reports specified in the attached addendum.

**If you agree to these terms, please have an authorized representative of your organization sign and return one copy of this letter.** We appreciate being able to assist your organization with the good work it is doing.

Sincerely,

A handwritten signature in black ink, appearing to read "Wendy Merrick", written over a horizontal line.

Wendy Merrick, Program Director

On behalf of the above-named organization, I accept the terms outlined in this letter:

By \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_